



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

ADULT CAREER AND CONTINUING EDUCATION SERVICES
ADULT EDUCATION PROGRAMS AND POLICY
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May 9, 2019

TO: NYSED WIOA Program Area 1 (ABE/ASE/ESL/IET), Program Area 2 (IEL/CE), Program Area 3 (Corrections), and Program Area 4 (Literacy Zones)

FROM: Robert Purga, Director, ACCES Adult Education Programs *Robert Purga*

SUBJECT: **Required fiscal documents for WIOA for FY2019/2020**

In an effort to have FY 2019/2020 budgets in place by the July 1, 2019 start date, ALL WIOA funded program areas must complete and submit updated fiscal and MWBE documents to NYSED via email no later than **June 5, 2019**. Please send requested documents as attachments to the following email address: WIOA@nysed.gov

The items requested for **EACH** funded WIOA project are as follows:

- Fiscal year **2019-2020 FS10**
 - These forms can be found at: <http://www.oms.nysed.gov/cafe/forms/>
 - Please use either the Excel or Word version of this document, no pdfs are acceptable
- Fiscal year **2019-2020 Budget Narrative**
- Fiscal year **2019-2020 MWBE Package** (also attached to this email)

We appreciate your immediate response to this request. All of these documents should be familiar to your program. After your completed documentation is received and reviewed for accuracy, you will first receive an initial program approval from your NYSED Regional Associate; you will then be asked to mail final copies to NYSED.

New York City..... Dr. Patricia Mooney/John Manion
Long Island, Hudson Valley..... Kimberly Malcolm/John Manion
Capital North, Central Southern Tier, Finger Lakes, West..... Marisa Boomhower/Emily Ercolano

Any questions or concerns should be sent by email to WIOA@nysed.gov.

cc: ACCES-Adult Education Regional Staff
Rosemary Matt, Accountability
RAEN Directors